

RIVERSIDE TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
November 16, 2017

The Regular Meeting of the Riverside Township Board of Education was held on Thursday, November 16, 2017 at 7:00 p.m., in the Elementary Cafeteria.

Present were: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy,
J. Mongon, S. Parker, M. Pinho, D. Potts, J. Lennon and R. Ehrich

Absent was: None

Mrs. Pinho led the flag salute.

Mrs. Lennon announced that adequate notice of the meeting had been given to the public by notifying the Burlington County Times and the Courier Post on January 11, 2017 and posted at the Riverside Town Hall.

CORRESPONDENCE

Letter from Alfreda Kaufmann dated October 18, 2017

Thank you note from Janet Ruehmling dated October 27, 2017

Letter from Jesse Molina dated November 2, 2017

On the motion by Mr. D'Agostino, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the acceptance and filing of the above correspondence.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, M. Pinho, D. Potts

Nay: 0

Carried

STUDENT GOVERNMENT

Jada Karp reported that this year the Homecoming results are in! First place was the Juniors, second place was the Seniors, third place was the Freshman and fourth place was the Sophomores. Congratulations to homecoming King Noah Gaiderowicz and Queen Isabella Rodriguez. Student Government celebrated their second Spirit Theme Day on October 31, 2017 by dressing in orange. The Seniors won this Spirit Day! Student Government is currently celebrating the month of "Thank yous" in the High School. Student Government officers have made signs, banners, and bulletin boards in the school to say thank you to our teachers, administrators, secretaries, guidance counselors, café workers and maintenance. Student Government is asking everyone to thank at least one person each day just to spread kindness. The National Honor Society is currently collecting turkeys for families in need. NHS asked that all donations be handed in by November 16, 2017. Student Government is collecting canned goods and non-perishable items for the Knights of Columbus to help families this Holiday Season. They will be collecting through December 8, 2017 and are awarding the winning homerooms with pretzel trays in the Elementary School and L & M donuts in the High School. The blood drive that was held on November 14, 2017, had 84 successful donations.

GOOD NEWS

Mrs. Milch reported that the Burlington County Scholastic League Freedom Division All Stars were: Cross Country, First Team, Junior, Felipe Viana and Second Team, Junior, Breana Montgomery. Boys' Soccer, First Team, Junior Chet Anderson, Sophomore, Carlos De La Roca, and Second Team, Senior, Ariel Carreno, Junior, Hunter Martinez. Field Hockey, First Team, Seniors, Katie Wallace, Juliana Rudzinski, Junior, Brianna Fritz,

Sophomore, Emily Schmitt and Second Team, Senior, Kennidy Jalkowski. Girls Soccer, First Team, Juniors Hailey Russell, Hannah Russell and Second Team, Brea Horta. The Football All Stars will be released at a later date. Junior Hailey Russell set two school records this year: she scored 60 goals this year, breaking the record of 37 and she has 115 goals for her 3-year career, breaking the record of 106 set in 1998.

Source 4 Teachers

Anthony Chrzanowski Presented the Riverside Board of Education with an Athletic Scholarship.

STUDENTS OF THE MONTH

Mr. Shumway, Mr. Mongon and Mr. Pae introduced the following students of the month:

Elementary-Jacob Loughry, 3rd grade; Victor Lima, 4th grade; Jazmin Aucay, 5th grade

Middle School- Hailey Minard, 6th grade, Alexander Sulock, 7th grade; Joelle McElroy, 8th grade.

High School- Caleb Esposito, 9th grade; Rachel Armstrong, 10th grade; Caitlin McColgan, 11th grade; Gustavo De Souza, 12th grade.

DISTRICT GOALS

Ms. Ehrich gave an update on district goals:

Goal #1: During the 2017-2018 school year, the curriculum coordinator will facilitate curriculum writing and application. By working in concert with the leadership team, meaningful, sustained and job-embedded professional learning will be crafted to assist teachers in applying and implementing the Common Core State Standards and the NJ Student Learning Standards in their daily practice.

The Math 6-8, ELA 6-8 and English 9-12 have all been updated through the collaborative efforts of the curriculum coordinator, administration and teaching staff members. All three schools are running professional learning communities within the course of the school day. There is a focus on instruction, learning and data analysis.

Goal #2: During the 2017-2018 school year, the district will support and promote teacher and administrator participation in both in-district and out-of-district professional learning opportunities designed to enhance professional practice and improve student achievement.

The Riverside Twp. School District hosted a leadership academy presented by Dr. Tracey Severns in July. Superintendents and Principals from 10 local school districts participated in this day long Evidence Centered Leadership conference. An additional 12 workshops have been BOE approved for the administration (Topics include: Sheltered English Instruction, Leadership, Dyslexia, Non-violent Crisis Intervention, teaching and learning supports, ABC's of LGBTQI, I&RS training, Students with Disabilities Tool Kit and high impact instruction).

Assistant Special Agent in Charge Nicholas Kolen (Drug Enforcement Administration) presented to all district staff at our October 4th in-service. Select staff members received on-site Non-violence crisis intervention training in October.

Twenty-seven outside professional development opportunities for staff members have been BOE approved. They include focus in the following areas; Wilson Reading, Foundations, Sheltered English Instruction, MS/HS science convention/STEM wksp., Burlington County Crisis Response Training, Reading, I&RS, Defensive

Driving, public speaking, adapted PE, College Board wkshp., Anger management and de-escalation training and school psychology.

Goal #3: Through the elementary school Attendance committee we will seek to improve elementary school attendance and lateness to school numbers. We will reduce both absences and lateness to school by 3% over 2016-17 final numbers (7,677/3,436).

The attendance committee has been formed and is meeting on a monthly basis. They have devised an attendance plan for those students accruing 3, 5, 10 and 12 absences. Classes with perfect attendance for ten days are entered into a chance to spin the Wheel of Attendance. Prizes include: Principal reading to the class, extra recess, and lunch outside. Parents of students arriving late are provided with an Attendance Improvement strategies sheet.

APPROVAL OF MINUTES

On the motion by Mrs. Graf, seconded by Mr. Holak, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the minutes of a Full Board Workshop Meeting and Regular Board Meeting held on October 12, 2017.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, M. Pinho, D. Potts
Nay: 0
Carried

APPROVAL OF FINANCIAL REPORTS

On the motion by Mr. D'Agostino, seconded by Mrs. Pinho, and carried, Be It Resolved that the Riverside Township Board of Education hereby approves the Board Secretary's Report (September 30, 2017), the Treasurer's Report (September 30, 2017), the Cafeteria Financial Report (September 30, 2017), the Student Activity Financial Report (September 30, 2017), Athletic Council (September 30, 2017) and the Budget Status Report (September 30, 2017), as attached.

VOTE-Aye: R. Bienkowski J. D'Agostino, R. Gonteski, D. Graf, M. Holak, J. Mongon,
S. Parker, M. Pinho, D. Potts
Nay: T. McElroy
Carried

APPROVAL OF BILLS

On the motion by Mr. D'Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves payment of November 2017 bills for the Board of Education and the Cafeteria as attached.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, M. Pinho, D. Potts
Nay: 0
Carried

BUSINESS & FINANCIAL

Transfers

On the motion by Mr. D'Agostino, seconded by Mrs. Pinho, and carried unanimously, **Whereas**, the State Department of Education permits transfers among the school district's budgetary line item accounts, **And Whereas**, it is the desire of the Riverside Township Board of Education to make such transfers, **Therefore, Be It Resolved**, by the Riverside Township Board of Education that the Board Secretary is hereby authorized to make the following budgetary account line item transfers:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
11-000-100-565-04	11-000-100-562-04	\$35,150.00
11-000-100-565-04	11-000-100-561-00	9,813.00
11-120-100-101-01	11-000-100-561-00	46,336.00
11-120-100-101-01	11-000-100-566-04	17,278.00
11-130-100-101-02	11-000-100-566-04	58,634.00
11-230-100-101-09	11-000-100-566-04	18,384.00
11-000-291-270-00	11-000-100-566-04	25,000.00
11-190-100-610-00-10	11-000-252-610-00	750.00

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, M. Pinho, D. Potts
Nay: 0
Carried

Fire Drill and Security Report

On the motion by Mr. D'Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the October Fire Drill Report, submitted by Marc Ballantyne, Fire Marshal, and the Security Drill Report, submitted by Robin A. Ehrich, Superintendent, as attached.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, M. Pinho, D. Potts
Nay: 0
Carried

Audit Report

On the motion by Mr. D'Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby accepts and approves the 2016-17 Audit, as presented with no audit findings and therefore no corrective action plan.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, M. Pinho, D. Potts
Nay: 0
Carried

Voided Checks

On the motion by Mrs. Graf, seconded by Mr. Holak, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves voiding the attached list of checks from their respective accounts as a result of the Annual Audit.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, M. Pinho, D. Potts
Nay: 0
Carried

Cost Reimbursement Resolution

On the motion by Mrs. Graf, seconded by Mr. Holak, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby adopts the attached resolution requesting the Department of Agriculture to reconsider its plans to move to a basis of awarding Food Service Management contracts to a “fixed price” basis and allow the option of continuing to use a “cost reimbursement procurement” model.

VOTE-Aye: R. Bienkowski, J. D’Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, M. Pinho, D. Potts

Nay: 0

Carried

Transportation Agreement

On the motion by Mrs. Graf, seconded by Mr. Holak, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves a transportation agreement with Camden County Educational Services Unit to transport one student from Camden to the Archway School, effective 11/01/17, at an annual cost of \$5,904.00 for the remainder of the 2017-18 school year.

VOTE-Aye: R. Bienkowski, J. D’Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, M. Pinho, D. Potts

Nay: 0

Carried

Sale of Equipment

On the motion by Mrs. Graf, seconded by Mr. Holak, and carried unanimously, Be It Whereas the Riverside Township Board of Education has obsolete equipment/supplies which are no longer useful to the district, Be It Resolved that the Riverside Township Board of Education hereby approves the advertisement for the sale of these items, awarded to the highest bidder. And Be It Further Resolved, that the Riverside Township Board of Education approves the disposal of any items not sold as a result.

VOTE-Aye: R. Bienkowski, J. D’Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, M. Pinho, D. Potts

Nay: 0

Carried

PERSONNEL

Staff Development

On the motion by Mr. D’Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the staff development activities for the 2017-2018 school year as attached.

VOTE-Aye: R. Bienkowski, J. D’Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, M. Pinho, D. Potts

Nay: 0

Carried

Resignation

On the motion by Mrs. Graf, seconded by Mr. McElroy, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby accepts, with regrets, the resignation, for the purpose of

retirement, from **Alfreda Kaufmann** as Elementary School Instructional Teacher Aide, effective January 1, 2018.

Mr. D'Agostino thanked Mrs. Kaufmann for her time spent at Riverside.

VOTE-Aye: R. Bienkowski, J. D'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, M. Pinho, D. Potts
Nay: 0
Carried

Resignation

On the motion by Mr. D'Agostino, seconded by Mr. Holak, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby accepts the resignation from **Jesse Molina** as Supplemental Resource Teacher, effective December 15, 2017.

Mr. D'Agostino thanked Ms. Molina for her time spent at Riverside.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, M. Pinho, D. Potts
Nay: 0
Carried

Volunteer

On the motion by Mr. Holak, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following volunteer for the 2017-2018 school year.

<u>Name</u>	<u>Position</u>
Alfreda Kaufmann	Elementary School Helper

VOTE-Aye: R. Bienkowski, J. D'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, M. Pinho, D. Potts
Nay: 0
Carried

Volunteers - Athletics

On the motion by Mr. Holak, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following volunteers for the 2017-2018 school year.

<u>Name</u>	<u>Position</u>
Christine Caruso	Girls Basketball
Erin DiMiero	Girls Basketball
William Kravitz	Girls Basketball
Matthew Abrams	Wrestling

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy,
S. Parker, M. Pinho, D. Potts
Abstained: J. Mongon
Nay: 0
Carried

Winter Coach/Co-Curricular

On the motion by Mr. Holak, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following winter coaches and co-curricular advisor for the 2017-2018 school year at the contract salaries listed.

<u>Position</u>	<u>Name</u>	<u>Salary</u>
Color Guard-Winter	Haley A. Melvin	\$1,622
MS Girls Basketball Coach (2 nd team)	Lynn Starke	4,314
Wrestling Assistant Coach	Joseph Frey	5,711

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, M. Pinho, D. Potts
Nay: 0
Carried

Practicum Teachers

On the motion by Mr. D'Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the placements of the following college students in the practicum assignments as listed, during the **2017-2018** school year.

<u>Student</u>	<u>College</u>	<u>Placement</u>	<u>Dates</u>
Jenny Hays	Rutgers	Caitlin McHugh – 3 rd Grade	Jan 22, 2018-May 4, 2018 (30 Hrs)
Esra Sevinc	Rutgers	Jenna Buffetta – 4 th Grade	Jan 22, 2018-May 4, 2018 (30 Hrs)
Ryan Lallo	Camden Co. College	Dan Stellwag – History & Lauren Downey – English	Nov 22, 2017-Dec 21, 2017 (3 Hrs Per Wk)

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, M. Pinho, D. Potts
Nay: 0
Carried

Sick Day Payout

On the motion by Mr. D'Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves payment of sick days per a request from **Kathryn Tursi** at the rate of \$11.50 per day for 24 remaining sick days.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, M. Pinho, D. Potts
Nay: 0
Carried

Substitute

On the motion by Mr. D'Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves **Nicholas Cimorelli** as custodial/maintenance substitute for the 2017-2018 school year.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, M. Pinho, D. Potts
Nay: 0
Carried

New Employee

On the motion by Mr. D'Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the

Riverside Township Board of Education hereby rescinds, the appointment as Elementary School Part-Time Basic Skills Aide, and approves the following staff member for the 2017-2018 school year, as recommended by the Superintendent.

1. **Leah Falicki**, Elementary School Instructional Teacher Aide, at the contract salary of \$31,945, prorated from a start date of January 2, 2018, for the 2017-18 school year, as recommended by the Superintendent. To be funded with Preschool Aide funds.

VOTE-Aye: R. Bienkowski, J. D'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, M. Pinho, D. Potts

Nay: 0

Carried

POLICY

First Reading

On the motion by Mr. D'Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the first reading of the attached Policy and Regulation #7100 as presented.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, M. Pinho, D. Potts

Nay: 0

Carried

STUDENTS

Field Trips

On the motion by Mr. D'Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following field trips for the 2017-2018 school year as attached.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, M. Pinho, D. Potts

Nay: 0

Carried

Out of District Placements

On the motion by Mr. D'Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following out of district student placements for the 2017-2018 school year as listed.

<u>ID#</u>	<u>Placement</u>	<u>Annual Tuition</u>
240166	Kingsway Learning Center-Haddonfield	\$51,881.40+\$29,700-1:1Aide
181144	Garfield Park Academy (change in placement)	53,188.20
320023	B.C.S.S.S. (Elementary Campus)	38,474.00

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, M. Pinho, D. Potts
Nay: 0
Carried

HIB

On the motion by Mr. D'Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the Harassment, Intimidation and Bullying report for November 2017 as attached.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, M. Pinho, D. Potts
Nay: 0
Carried

Fundraisers

On the motion by Mr. D'Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following fundraisers for the 2017-2018 school year as attached.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, M. Pinho, D. Potts
Nay: 0
Carried

Winter Sports Schedules

On the motion by Mr. D'Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the 2017-2018 Winter Sports schedules as presented.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, M. Pinho, D. Potts
Nay: 0
Carried

Home Instruction

On the motion by Mr. D'Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following home instruction for the 2017-2018 school year:

<u>ID#</u>	<u>From</u>	<u>To</u>
181014	10/30/17	12/22/17
191151	10/31/17	TBD (Hampton Behavioral Health Center)

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, M. Pinho, D. Potts
Nay: 0
Carried

PROGRAM

Curriculum

On the motion by Mrs. Pinho, seconded by Mr. D'Agostino, and carried, Be It Resolved that the Riverside Township Board of Education hereby approves the English Language Arts Grades 6-8 and English Grades 9-12 Curriculum, aligned to the New Jersey Student Learning Standards as presented.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, M. Pinho, D. Potts

Nay: T. McElroy

Carried

FACILITIES

Facility Use

On the motion by Mrs. Graf, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the facility/building use requests for the 2017-2018 school year as attached.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, M. Pinho, D. Potts

Nay: 0

Carried

COMMITTEE REPORTS

PERSONNEL & EMPLOYEE RELATIONS – No Report

FINANCE & INSURANCE – No Report

BUILDINGS & GROUNDS – Mr. D'Agostino reported that the playground will be under construction on November 27, 2017.

ATHLETICS – Mr. Holak reported that the committee will be meeting at the end of the month.

CURRICULUM – Dr. Parker reported that the committee will be meeting on January 4, 2018.

SAFETY & SECURITY – No Report

STUDENT GOVERNMENT – Mrs. Pinho stated that student council is working on the RAM head outside the gym, flags are being hung and the murals have been completed.

DELEGATE TO BURLINGTON COUNTY SCHOOL BOARDS – No Report

DELEGATE TO NEW JERSEY SCHOOL BOARDS ASSOCIATION – No Report

DELANCO REPRESENTATIVE – No Report

Acknowledgement of Visitors-Jill Gilardi expressed hope that the board would consider closing schools on election day. Ms. Ehrich explained that the school does partner with the police department to ensure the safety of the students.

ADJOURNMENT

On the motion by Mr. D'Agostino, seconded by Mr. Holak, and carried unanimously, the meeting was adjourned at 8:05 p.m.

Respectfully submitted,

Jodi Lennon
Board Secretary

